



## Technical Recruiter



**IntePros Consulting** is a Technology Staffing/Consulting firm specializing in the placement of contract and permanent IT consulting professionals. IntePros also supports 3 other lines of business- Finance & Accounting, Life Sciences and Quality and Regulatory Compliance. We are a privately held *Certified Woman Owned* business founded in December of 1996.

**IntePros** is currently seeking a few **highly motivated 2017 college graduates** to join our National Recruiting Team based in Plymouth Meeting, PA. As a Technical Recruiter the ideal candidate will demonstrate a structured and methodical way of working, with the ability to cope with competing demands and effectively prioritize tasks. Some of these tasks include:

- Source for new consultants via LinkedIn, monster, dice, and other forms of Internet or social media
- Prescreen consultants by phone or in-person by using behavioral based interviewing methodologies and targeted questioning to ensure their qualifications meet the job requirement
- Work closely with IntePros Business Development team to understand the client's needs to help recruit the right candidate for the position
- Manage and coordinate all communication with potential consultants
- Prepare resumes for client presentation, perform detailed reference checking on consultants and review results with Management
- Maintain relationships with all potential consultants to ensure IntePros online database is accurate and up to date with all applicable information, including consultant availability
- Coach candidates through the client interview process.
- Make proactive calls to build relationships and grow the internal database of cleared candidates
- Obtain leads and referrals

**IntePros** offers a highly competitive benefit package, including:

- Competitive Industry commission and salary structure
- 3 Weeks Paid Time Off (PTO)
- Excellent medical, dental and employee wellness plans
- 401(k)
- Presidents Club, Trips, Bonuses
- Leading Edge internal technology, tools, & training

Candidates must possess strong business writing skills, exhibit a high level of attention to detail, have excellent interpersonal and organizational skills, and most importantly, a passion for team and individual success. Bachelor's Degree is also required.

IntePros provides all team mates advancement opportunities. We offer new recruiters a clear track to progress professionally with a customized career path in recruiting or sales.

Most important, IntePros offers a fast-paced, team-oriented environment and the opportunity to benefit from our established relationships with dynamic clients. We have grown because clients value our exclusive focus on Recruiting and Staffing and our ability to deliver the very best talent. With our recent growth, IntePros could be the career move you've been looking for.