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*Come in at ground level with IntePros Consulting's Minnesota branch to contribute to our recruiting efforts locally. Watch the fruits of your labor payoff as this office expands due to your success and expert knowledge of the Minneapolis IT Staffing Market.*

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### **Technical Recruiter for Minneapolis, MN**

IntePros Consulting is a National Staffing firm that specializes in placing Information Technology consultants. In addition we have other lines of business that include a finance and accounting specialty, life sciences and quality regulatory specialties. We are a privately held *Certified Woman Owned* business founded in December of 1996.

**IntePros** is looking for a Technical Recruiter to be the driving force for our recruiting efforts in Minneapolis. Do these bullet points describe you?

- Driven IT Recruiting professional with an established Minneapolis, MN network
- Regularly exceeds your goals
- Exceptional interpersonal skills
- Organized
- Motivated
- Can see the bigger picture

#### **This isn't just another recruiting position.**

This is an **OPPORTUNITY!** The opportunity is to come in at ground level and be a major contributor in building and developing an IntePros' branch with an established company infrastructure. IntePros can provide you with internal resources (local and national) and strong mentorship from our executive team to succeed.

Responsibilities include all facets of the IT staffing recruiting life cycle.

- Source for new consultants via LinkedIn, monster, dice, and other forms of Internet or social media
- Prescreen consultants by phone or in-person by using behavioral based interviewing methodologies and targeted questioning to ensure their qualifications meet the job requirement
- Work closely with IntePros Business Development team to understand the client's needs to help recruit the right candidate for the position
- Manage and coordinate all communication with potential consultants
- Prepare resumes for client presentation, perform detailed reference checking on consultants and review results with Management
- Maintain relationships with all potential consultants to ensure IntePros online database is accurate and up to date with all applicable information, including consultant availability
- Coach candidates through the client interview process.
- Make proactive calls to build relationships and grow the internal database of cleared candidates
- Obtain leads and referrals

Candidates must have 1-3 years' experience as a Recruiter, possess strong business writing skills, exhibit a high level of attention to detail, have excellent interpersonal and organizational skills, and most importantly, a passion

for team and individual success.  
Bachelor's Degree is also required.

**IntePros** offers a highly competitive benefit package, including:

- Competitive Industry commission and salary structure
- 3 Weeks Paid Time Off (PTO)
- Excellent medical, dental, vision and employee wellness plans
- 401(k)
- Presidents Club, Trips, Bonuses
- Leading Edge internal technology, tools, & training

Please send resumes to [bcafrelli@intepros.com](mailto:bcafrelli@intepros.com).